



THE UNIVERSITY OF ARIZONA

Employee Development,
Growth & Engagement
Learning

EDGE Learning – Governing Charter

Approved last by Governance 10/10/25

Purpose

The University of Arizona EDGE Learning Governance Group provides strategic oversight of the EDGE Learning Management System (LMS) including business processes, content, and integration points. We strive to promote institutional excellence by ensuring system alignment with the strategic imperatives and direction of the University.

Mission

Our governance practices are grounded in understanding the evolving needs of the people who use the EDGE Learning system. We foster ethical professional practices and growth for the entire University community. We continuously work toward building a culture of learning that values users and prioritizes their ongoing development, growth, and engagement.

Responsibilities

1. Prioritize positive user experiences.
2. Establish and oversee system conventions and standards.
3. Assess and communicate progress, accomplishments, challenges, and other metrics to ensure transparency, awareness, use, and support for EDGE Learning across the University.
4. Review and prioritize requests as needed for content, new features, reporting, and competing campus projects and priorities.
5. Review EDGE Learning Governance structure effectiveness, Cornerstone strategic direction, and this charter on an annual basis.

Membership

Memberships are done by nominations of representative areas below with the exception of the Learning Administrators (LA) seat which is determined by the LAs and are appointed on a two-year basis with annual commitments of reappointments July-September.



EDGE Governance Group Membership

HR Sponsor *
UITS Sponsor *
Product Owner
Data Steward (if different from Product Owner)
System Administrator
Business Affairs
Research
Compliance
Faculty Representative
Staff Representative
Student Representative
UAIR Representative
Learning Administrator Representative
*Voting required for representative or delegate.

Decisions

Approval of decisions needs quorum of 7 at the current 13 voting representatives and majority vote. If a governance member themselves is presenting a business case they should abstain from a vote.

Meetings

- Governance meetings will occur monthly and may move to quarterly as deemed appropriate. Governance business, meeting agendas and notes, and EDGE Learning roadmap are housed in the Governance Channel>EDGE Learning Teams site.
- Standing agenda items:
 - o Status of projects and timelines
 - o Learning Administrator Interest Group updates and/or concerns
 - o Service Requests & Features
 - o Communications
 - o Review monthly system metrics
 - o Upcoming topic priorities (such as user access levels and request processes, roles, standards for content, standards for department admin training)



Roster and Responsibilities of Membership

All roles support and uphold the Governance charter to prioritize system and user needs and health.

Governance Board Seat	Role	Representative	Voting Member	Backup Governance Representative/Voting Delegate
UITS Sponsor	Determines when University Executive Leadership inputs or approvals are required and responsible for ensuring receipt of those inputs or approvals. Vendor contract owner and responsible for ensuring budget. Ensures proper strategic attention, appropriate resourcing and sponsorship.	Mark Felix Director, Student & Academic Technologies University Information Technology Services (UITS)	Yes *Voting required for representative or delegate.	Teddy Lopez
System Administrator/System Owner	Plays a lead role in the development of long-term service strategy and ensure service alignment with HR and UITS strategic plans. Vendor contract owner and liaison. Responsible for the overall day-to-day technical aspects of the LMS, delivery and performance and delivery of LMS.	Teddy Lopez Enterprise Application Analysts Manager University Information Technology Services (UITS)	Yes	
HR Sponsor/Product Owner	Plays a lead role in the development of long-term service strategy and ensure service alignment with HR and UITS strategic plans. Vendor liaison. Responsible for ensuring EDGE Learning service meetings the needs and expectation of the stakeholders, aligns with business objectives, and operates efficiently and effectively. Defines and maintains the product vision for the LMS, ensuring it aligns	Ashley Kurtz Director, Learning and Talent Development Human Resources (HR)	Yes *Voting required for representative or delegate.	Caitlin Baker



	with organizational learning and business objectives. Responsible for facilitating the Governance meetings, including scheduling agenda and minutes.			
Data Steward	Oversees role alignment and usage for EDGE Learning roles. Collaborates with various team members and stakeholders such as Offering Department, Product and system owners, Governance, to define service requirements, prioritize improvements, resolve issues and encourage continuous service improvements.	Caitlin Baker Specialist, EDGE Learning Engagement Human Resources (HR)	Yes	
Business Affairs	Responsible for ensuring the LMS supports overall business objectives, manages stakeholder interests, and maintains alignment between learning technology investments and organizational strategy.	Krissy Whittier Lead, Training and Development Finance & Budget Administration	Yes	
Research	Responsible for ensuring the LMS alignment with research objectives, requirements, and academic needs.	Shana McClelland Director, Training & Program Improvement Office of Research and Partnerships	Yes	
Compliance	Responsible for ensuring the LMS alignment with regulatory compliance requirements.	SevaPriya Barrier Executive Director, Compliance, University	Yes	



		Compliance Office		
Faculty Representative	Responsible for serving as a voice of the faculty population in regards to their needs and experience with the LMS.	Jennifer Nichols Associate Librarian	Yes	
Staff Representative	Responsible for serving as a voice of the general employee population in regards to their needs and experience with the LMS.	Jeffrey Jones Chair, Classified Staff Council Information Technology Support Analyst, Senior Academic Technologies UITs	Yes	
Student Representative	Responsible for serving as a voice of the student population in regards to their needs and experience with the LMS.	Vacant		
Student Staff Representative	Responsible for serving as a voice of the student success professionals in regards to their needs and experience with the LMS.	Jennifer Ludwig Director, Strategic Interventions and Data Management Student Success & Retention Innovation	Yes	
UAIR Representative	Responsible for ensuring the LMS supports overall business analytics and dashboard needs for institutional and regulatory reporting.	Abraham Silva Program Manager, Administrative Data University	Yes	



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		Analytics & Institutional Research (UAIR)		
Learning Administrator Representative	Responsible for serving as a voice of the super user Learning Administrator role and for the day-to-day operational learning management and optimization needs.	Amy Hamman Senior Instructional Technologist, University Center for Assessment, Teaching, and Technology		